

ACADEMIC CALENDAR
KHAGARIJAN COLLEGE: NAGAON
 For the Academic Session: August, 2020-July 2021

Month	Date	Occasion	No of Holidays	No of Class/ Working Days	Academic and Other Activities
August 2020	1	Saturday	1	--	Commencement of BA 1 st Sem Class & Resumption of BA 3 rd Sem & BA 5 th Sem Classes
	2	Sunday	1	--	
	3--8	Working days/classes	-	6	
	9	Sunday	1	--	
	10--14	Working days/classes	-	5	
	15	Independence Day	1	-	
	16	Sunday	1	--	
	17--19	Working days/classes	-	3	
	20	Tithi of Sri Srimanta Sankardev	1	--	
	21-22	Working days/classes	-	2	
	23	Sunday	1	--	
	24--29	Working days/classes	-	6	
	30	Sunday	1	--	
31	Working days/classes	-	1		
September 2020	1-5	Working days/classes	-	5	
	6	Sunday	1	--	
	7	Tithi of Sri Sri Madhadev	1	--	
	8	Working days/classes	-	1	
	9	Janmastomi	1	-	


 Principal
 Khagarijan College
 Nagaon (Assam)



	10-11	Working days/classes	-	2	Celebration of College Foundation Day	
	12	College Foundation Day	-	1		
	13	Sunday	1	--		
	14-19	Working days/classes	-	6		
	20	Sunday	1	--		
	21-25	Working days/classes	-	5		
	26	Janmostav of Srimanta Sankardev	1	-		College Student Union Body Election will be completed by Last Week of September
	27	Sunday	1	--		
	28-30	Working days/classes	-	5		
October 2020	1	Working days/classes	-	1	Sessional Examinations of BA 1 st Sem, BA 3 rd Sem & BA 4 th Sem will be started from Fourth Week of October	
	2	Birthday of Mahatman Gandhi	1	-		
	3	Working days/classes	-	1		
	4	Sunday	1	--		
	5-10	Working days/classes	-	6		
	11	Sunday	1	--		
	12-16	Working days/classes	-	5		
	17	Kati Bihu	1	-		
	18	Sunday	1	--		
	19-21	Working days/classes	-	3		
	22-31	Durga Puja & Lakshimi Puja		10		
November 2020	1	Sunday	1	-		
	2-7	Working days/classes	-	6		
	8	Sunday	1	-		
	9-13	Working days/classes	-	5		
	14-15	Dewali/Kali Puja &	2	--		

Principal
Principal
Khagarijan College
Nagaon (Assam)



		Sunday			
	16-21	Working Days/ Classes	--	6	
	22	Sunday	1	--	
	23	Working Day/ Class	--	1	
	24	Lachit Divas	1	--	
	25-28	Working Days/ Classes	--	4	
	29	Sunday	1	--	
	30	Guru Nanak's Birthday	1	-	
December 2020	1	Working day/ Class	-	1	
	2	Asom Divas (Su-Ka- Pha Divas)	1	-	
	3-5	Working days/Classes	-	3	
	6	Sunday	1	-	
	7-12	Working days/Classes	-	6	
	13	Sunday	1	-	
	14-19	Working Days/ Classes	--	6	
	20	Sunday	1	--	
	21-22	Working Days/ Classes	--	2	
	23-31	Winter Vacation	9	--	
January 2021	1-16	Winter Vacation	16	-	
	17	Sunday	1	-	
	18-23	Working Days/ Classes	--	6	Commencement of BA 1 st Sem, BA 3 rd Sem & BA 5 th Sem Classes
	24	Sunday	1	--	
	25	Working Day/ Class	--	1	
	26	Republic Day	1	--	College Week to completed by 4 th
	27-30	Working Days/	--	4	

Principal
Khagarijan College
Nagaon (Assam)



February 2021	31	Classes Sunday	1	--	
	1-6	Working Days/ Classes	--	6	
	7	Sunday	1	--	
	8-13	Working Days/ Classes	--	6	
	14	Sunday	1	--	
	15	Working Day/ Class	--	1	
	16	Saraswati Puja	1	--	
	17-20	Working Days/ Classes	--	4	
	21	Sunday	1	--	
	22-27	Working Days/ Classes	--	6	
	28	Sunday	1	--	
March 2021	1-6	Working days/ Classes	-	6	Sessional Examinations of BA 1 st Sem, 3 rd Sem, & 5 th Sem will be started from 4 th Week of March
	7	Sunday	1	--	
	8-10	Working Days/ Classes	--	3	
	11	Sivaratri	1	--	
	12-13	Working Days/ Classes	--	2	
	14	Sunday	1	--	
	15-20	Working Days/ Classes	--	6	
	21	Sunday	1	--	
22-27	Working days/Classes	-	6		
April 2021	1	Working day/Class	--	1	
	2	Good Friday	1	-	
	3	Working day/Class		1	

Bain
Principal
Khagarijan College
Nagaon (Assam)



	4	Sunday	1	-
	5-10	Working days/Classes	-	6
	11	Sunday	1	-
	12-13	Working days/Classes	-	2
	14-16	Bohag Bihu	3	-
	17	Working day/Class	-	1
	18	Sunday	1	-
	19-24	Working days/Classes	-	6
	25	Sunday	1	-
	26-30	Working days/Classes	-	5
	1	May Day	1	-
Principal Khagarijan College Nagaon (Assam)	2	Sunday	1	-
	3-8	Working days/Classes	-	6
	9	Sunday	1	-
	10-13	Working days/Classes	-	4
	14-15	Id-Ul-Fitre	2	-
	16	Sunday	1	--
	17-22	Working days/Classes	-	6
	23	Sunday	1	-
	24-25	Working days/Classes	-	2
	26	Buddha Purnima	1	-
	27-29	Working days/Classes	-	3
	30	Sunday	1	-
	31	Working day/Class	-	1

May 2021

Baw

Principal
Khagarijan College
Nagaon (Assam)



June 2021	1-5	Working days/Classes	-	5
	6	Sunday	1	-
	7-12	Working days/Classes	-	6
	13	Sunday	1	-
	14-19	Working days/Classes	-	6
	20	Sunday	1	--
	21-26	Working days/Classes	-	6
	27	Sunday	1	-
	28-30	Working days/Classes	-	3
July 2021	1---3	Working Day/ Class	--	3
	4	Sunday	1	--
	5---9	Working Day/ Class	--	5
	10--31	Summer Vacation	22	--


 Principal
 Khegarijan College
 Nagaon (Assam)

DAILY PERFORMANCE INDEX
KHAGARIJAN COLLEGE

Name of the Teacher: Rupali Talukder Designation: Assistant Professor Department: Economics Month: March Year: 2021

Date	NUMBER OF CLASSES TAKEN						ENS	Tutorial/ Remedial/ Soft Skill/Extra Curricular	Teaching Hours	OTHER ACTIVITIES Examination works (AOC/Invigilator), AZOC/ External/Internal/Examiner/Scrutinizer (Practical/Theoretical), Official/ Administrative work/Extended academic activity (FEP/Educational Tour/ Project work/Seminar/Workshop etc.) NSS/Community Service/OC/RC/STC etc.	ATTENDANCE TIME			
	B.A. / B.Com / B.Voc. Courses		III		IV						Activity Hours	Total Duration of Stay	From AM	To PM
	Hons	Reg	Hons	Reg	Hons	Reg								
1								2 hours	Academic activity			8:50	4:45	
2								3 hours	Library visit and departmental activity			8:45	3:00	
3								2 hours	Academic activity			8:40	4:15	
4								2 hours	Library visit			8:45	3:15	
5								2 hours	Participated in the workshop on 'Creative Writing'			8:40am	4:12pm	
6								1 hour	Internal Quiz Competition			8:40am	4:30pm	
7														
8									Celebration of International Women's Day			8:40	5:15	
9								2 hours	Academic activities			8:45	4:30	
10								2 hours	Library visit			8:45	2:50	
11														
12														
13														
14														
15								2 hours	Academic activities			9:50	3:15	
16								2 hours	Library visit			8:50	3:10	
17								2 hours	Academic activities			9:50	3:30	
18								2 hours	Library visit			8:45	3:30	
19								2 hours	Departmental activity			9:05	3:30	
20								2 hours	Library visit			8:50	3:20	
21														
22									Departmental activity/World History Day			9:05	3:10	
23								3 hours	Attended workshop of Commerce department			9:10	4:15	
24								2 hours	Attended a program on 'Youth Parliament'					
25								2 hours	Departmental activities					
26								1 hour	Preparation of Academic calendar			8:50	3:50	
27														
28														
29														
30								2 hours	Preparation of Academic calendar			9:50	3:15	
31								2 hours	"			8:50	3:50	

Teacher's Diary
 Khagarijan College, Nagaon, Assam

Name of the Teacher: Rupali Jalukdas Department: Economics Month & Year: March 2021

Classes and Date	Lesson/Unit	TLM applied	No of Tutorial class with time	Time spent in class preparation & Library	Exam duty	Field Work/Educational Tour assigned by the Principal	Remarks
05/21	BA 1st Sem (H) Unit 5 (paper 1)	Lecture method	—	1 hour	—	—	
03/21	BA 3rd Sem (H) Unit 3 (paper 2)	"	—	3 hours	—	—	
02/21	BA 1st Sem (H) Unit 6 (paper 1)	"	—	2 hours	—	—	
03/21	BA 3rd Sem (H) Unit 3 (paper 2)	"	—	2 1/2 hours	—	—	
03/21	BA 1st (A) Unit 2 (paper 1)	"	—	3 hours	—	—	
03/21	BA 1st Sem (H) Unit 5 (paper 1)	"	—	3 hours	—	—	
03/21	BA 3rd Sem (H) Unit 5 (paper 2)	"	—		—	—	
05/21	BA 1st (A) Unit 6 (paper 1)	"	—	2 hours	—	—	
04/21	BA 3rd (H) Unit 5 (paper 2)	"	—		—	—	
03/21	BA 1st (H) Unit 6 (paper 1)	"	—	3 1/2 hours	HS 2nd Year Test	—	
03/21	BA 3rd (H) Unit 5 (paper 2)	"	—		—	—	
03/21	BA 3rd (H) Unit 5 (paper 2)	"	—	2 hours	—	—	
03/21	BA 1st (H) Unit 6 (paper 1)	"	—	3 hours	—	—	
03/21	BA 3rd (H) Unit 5 (paper 2)	"	—		—	—	
3/21	BA 1st (H) Unit 6 (paper 1)	"	—	3 hours	—	—	
3/21	BA 3rd (H) Unit 1 (paper 1)	"	—		—	—	
3/21	BA 1st (H) Unit 4 (paper 2)	"	—	2 1/2 hours	—	—	
3/21	BA 3rd (H) Unit 1 (paper 1)	"	—		—	—	
1/21	BA 1st (H) Unit 4 (paper 2)	"	—	3 hours	—	—	
1/21	BA 3rd (H) Unit 1 (paper 1)	"	—		—	—	

Class hours Tutorial Class Hours Time Spent in Class Preparation & in Library Duration of Exam Duty Other Duty

Counter Signature Principal

Ummma Salma
Signature HoD

Rupali Jalukdas
Signature of the Teacher



PROSPECTUS

খাগরিজান মহাবিদ্যালয় KHAGARIJAN COLLEGE

For the session: 2020-21



KHAGARIJAN COLLEGE

(Affiliated to Gauhati University)

P.O. : Chotahaibar

Nagaon : Assam

Pin : 782003



ESTD. 1972

Website: www.khagarijancollege.co.in

E-mail: khagarijancollege1@gmail.com

Phone No: (03672) 230085



মহাবিদ্যালয় সংগীত

কথা : লুতফুৰ ৰহমান
প্ৰাক্তন উপাধ্যক্ষ,
খাগৰিজান মহাবিদ্যালয়
সুৰ : শ্ৰী মুকুল বৰা

নৱ নৱ সৃষ্টিৰে আমি আগুৱাওঁ
জ্ঞানৰ জ্যোতি আৰু কৃষ্টি বিলাওঁ
গঢ়িম আমি এই সমাজ মহান
মাতৃ আমাৰ এই খাগৰিজান

চহৰৰ অতীত তোমাৰ নাম
চিৰ নমস্য খাগৰিজান, তুমি সেউজীয়া, তুমি অপৰূপা
চৰণত বৈছে জুৰি খনাজান তোমাৰ নাই যে তুলনা
তোমাক জনালোঁ প্ৰণাম। আশীৰ দশকতে জন্মি আজি
হ'লা চিৰ যৌৱনা।

আই আমাক শক্তি দিয়া
আই আমাক আশিস দিয়া
তোমাৰ চৰণ শিৰত লৈ
গাওঁ আমি জয়ৰে গান,
মাতৃ আমাৰ এই খাগৰিজান।

তুমি গঢ়িছা যুগৰ মানুহ
গঢ়িবা আমাকো বীৰ লাচিত কৰি,
দুস্কৃতি বিনাশি গঢ়িম সমাজ
গঢ়িম আমাৰ স্ব-জাতি।

তুমি গঢ়িছা যুগৰ নাৰী
আমাকো গঢ়িবা মূলা গাভৰু কৰি,
ভেদাভেদ বিনাশি গঢ়িম জাতি
দিলো তোমাক আমি প্ৰতিশ্ৰুতি।

শংকৰদেৱৰে বৰঘৰ মজিয়াত
তুমি আই জন্ম ল'লা।
মাধৱ আজানৰ সমন্বয়ৰ গীত
আমাৰ প্ৰাণত সিঁচি দিলা।

আই আমি কৰোঁ অংগীকাৰ
ৰাখিম তোমাৰ মান
তুমি আই চিৰ মহান
মাতৃ আমাৰ এই খাগৰিজান।
তুমি আই চিৰ মহান
মাতৃ আমাৰ এই খাগৰিজান।।



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Khagarijan College
Chotahaibor, Nagaon, affiliated to Gauhati University, Assam as
Accredited
with CGPA of 2.19 on seven point scale
at B grade
valid up to February 21, 2022*

Date : February 22, 2017



DMgh
Director

ECSC/21/A&A/11.2

PRINCIPAL'S DESK



We hearty welcome you to Khagarijan College- a splendid temple of learning in sylvan surroundings. We are delighted to welcome the new batches of students of the year 2020-2021 academic year of our institution. We are on the eve of Golden Jubilee celebration in 2022. Ever since its inception in 1972, the College has distinguished itself as endeavoring our service in academically, culturally and intellectually and providing the opportunity to the deprived section of the students. Besides the college have sports environment and achieving the spectacular achievement in past years.

Khagaijan College is located in the town of Nagaon and nurturing the academic growth since its inception. The college has been accredited with 'B' grade by NAAC in the year 2017 and efforts have been made to upgrade this institution.

As a global leader in knowledge creation and dissemination, the college has envisioned a unique trajectory for the 21st century by tapping the transformative power of liberal arts, social sciences and cutting edge science and technology education and research. The College offer various academic programmes of gaining knowledge in graduation level in Humanities, Social Sciences, Skill based courses in Computer application and postgraduate level in Assamese. Besides, we have newly introduced B.Com, BCA and PGDCA courses under Gauhati University from the academic session 2020-2021. In terms of infrastructure the college is proactive in present competitive academic world. The College has library with rich collection of Books, wi-fi facilities, computer facilities, e-journals and e-resources as well as well spaced classrooms with digital facilities. Besides, two more new building is under construction by RUSA grant.

The College has considerable growth in past few years, with the introduction of few courses of study and multiple initiatives. The horizon of professional activities is expanding and hence to meet the challenges of younger generation introduction of number courses and to open study centers of other university have been initiated.

The Governing Body, faculty members, office staff, guardian, alumni and well wishers have given us constant support to enrich this institution.

I appeal to the students to explore their potentialities and meet the challeges to attain desired goal.

KHAGARIJAN COLLEGE

VISION

The main vision of the college is to provide value based outstanding education and training to its stakeholders for fulfilling the aspiration and expectations of the learners and to enable them in achieving their desired goals.

MISSION

To set high standard of excellence in the preservation and creation of knowledge through teaching-learning and experiment and to serve as an effective instrument of development in the path of education, progress and total awakening, besides, we shall always go a little further with a “better every day” spirit. Besides that the college endeavours to; maintain high excellence in academic pursuits, foster an environment for holistic development of both teachers’ and students, foster moral and ethical support to the students and to develop a spirit of dedication and service.



KHAGARIJAN COLLEGE

ADMINISTRATION

All the major academic and administrative decision is taken by the Governing Council of the college. Besides that, the college has a number of Cells to perform various administrative responsibilities. The Internal quality Assurance Cell of the college is empowered to look after the work assigned by the NAAC and the overall administration of the college. The Grievance Redressal Cell looks after the grievances of the students, teachers and non-teaching staff through the written complaints. The Parent-Teachers' Association of the college sits frequently and discuss the academic as well as college development works. The Academic Advisory Committee, formed by incorporating all the HoDs of the respective departments, takes the necessary decisions in academic matters. The Alumni Association of the college is very actively engaged in college activities by organizing meetings frequently and shared their experiences with the ongoing learners. The Students Council of Khagarijan College is the sole body of the students to resolve their grievances, welfare and takes part in various administrative activities of the college.



PROFILE OF THE COLLEGE

Khagarijan College is one of the premier institutions of higher education of Nagaon district, Assam. The college was established in September 1972. The word “Khagarijan” prestigiously displays the original name of Nagaon. The ‘Putakollongjan’ flows behind the college, branching off from the river Kollong. ‘Jan’ is a type of rivulet. ‘Khagari’ refers to a type of long reeds that grow along the banks of rivers. The two words ‘Jan’ and ‘Khagari’ conjoined together and gave the old name of Nagaon, ‘Khagarijan’. This old ancient name of Nagaon has been kept alive by our institution. By adopting the name, Khagarijan, the college has succeeded in keeping alive the ancient roots and heritage of Nagaon town. The college is affiliated to Gauhati University and registered under 2(F) and 12(B) of University Grants Commission Act, 1956.

Since inception, the college has been guarding the cause of education and moral upliftment of the student’s pursuit of knowledge has all along been its avowed objective and it has justified its existence despite of lot of obstacles standing in its way. Apart from dissemination of knowledge, the college is aiming to generate new values, relevant for the new generation of society.

The College, with a dedicated teaching staff and administrative staff makes an assiduous effort to prepare the students for a good career to face the stark realities of life and help them build up character and personality in becoming responsible citizens. It is a matter of pride that innumerable students have come to the college and left the campus after receiving their desired degrees and they have made their marks in different levels of social, political and academic life.

COLLEGE CAMPUS

The Khagarijan College spread in an area of 3.25 acres of land which is most congenial and eco-friendly for the students. The total campus area has various infrastructural set-up such as administrative building, central library, sports hostel, girls hostel, separate building for P. G course and an Indoor Stadium. The college administration takes utmost care to look after the campus area by installing C C Camera for ensuring safety of its stakeholders.

KHAGARIJAN COLLEGE

COURSES OFFERED

HIGHER SECONDARY

.....

THREE YEAR DEGREE COURSE (TDC) PROGRAMME

BACHELOR OF ARTS (BA)

The College offered Three Year Degree Course in Arts leading to Bachelor of Arts (BA) both Honours and Regular Courses under Choice Based Credit System (CBCS) of Gauhati University, Guwahati. Admission to TDC is open to those who have passed HS under AHSEC/CBSE or equivalent examinations from any recognized institutions by the Government.

HONOURS COURSE

A. HONOURS CORE (HC) : The College offered Honours Course in the following subjects and students opted to offer Honours Course will have to choose *Any One* from the following which will be of Two Papers:

- | | |
|----------------------|------------------------------|
| i) Assamese (ASM) | v) History (HIS) |
| ii) Economics (ECO) | vi) Philosophy (PHI) |
| iii) Education (EDU) | vii) Political Science (POL) |
| iv) English (ENG) | |

B. ABILITY ENHANCEMENT COMPULSORY COURSE (AECC) : The students offering Honours Course will have to choose *Any One* subject from the following:

- i) Assamese (ASM-AE)
- ii) Bengali (BEN-AE)
- iii) English Communication (ENG-AE)

C. HONOURS GENERIC ELECTIVE (HG) : The students offering Honours Course will have to choose *Any One* from the following subjects:

- | | |
|----------------------|------------------------------|
| i) Assamese (ASM) | v) History (HIS) |
| ii) Economics (ECO) | vi) Philosophy (PHI) |
| iii) Education (EDU) | vii) Political Science (POL) |
| iv) English (ENG) | |

(N.B.: The students cannot take Honours Generic Elective (HG) paper belonging to the same Honours subject)

REGULAR COURSE

A. CORE COMPULSORY (CC): English (ENG-CC) is compulsory for all students of Regular Course.

B. ABILITY ENHANCEMENT COMPULSORY COURSE (AECC): The students offering Regular Course will have to choose *Any One* subject from the following:

- i) Assamese (ASM-AE)
- ii) Bengali (BEN-AE)
- iii) English Communication (ENG-AE)

C. REGULAR CORE (RC): Regular Course opted students will have to choose *Any Two* subject from the following as Regular Core:

- i) Assamese (ASM)
- ii) Bengali (BEN)
- iii) Economics (ECO)
- iv) Education (EDU)
- v) English (ENG)
- vi) History (HIS)
- vii) Philosophy (PHI)
- viii) Political Science (POL)

SEAT STRENGTH

Honours Course	Intake	Regular Course	Intake
i) Assamese	50	i) Assamese	700
ii) Education	50	ii) Bengali	
iii) Economics	40	iii) Education	
iv) English	40	iv) Economics	
v) History	40	v) English	
vi) Philosophy	40	vi) History	
vii) Political Science	40	vii) Philosophy	
		viii) Political Science	

KHAGARIJAN COLLEGE

BACHELOR OF COMMERCE (SELF FINANCING)

The college has introduced TDC Commerce both Honours and Regular Courses on regular mode under Gauhati University from the session 2020-2021.

TOTAL SEATS : 120

SEMESTER-I

Honours Course Subjects

- i) Financial Accounting
- ii) Business Law
- iii) Business communication (English/ MIL- Assamese/ Bengali)
- iv) Micro Economics/ Investment in Stock Market

Regular Course Subjects

- i) English
- ii) Business communication (English/ MIL- Assamese/ Bengali)
- iii) Financial Accounting
- iv) Business Organisation & Management

POST GRADUATE COURSE IN ASSAMESE (SELF FINANCING)

Khagarijan College has regular Post Graduate Course only in Assamese under Gauhati University. Post Graduate class in Assamese was introduced in the year 2015. For P G students; the college has a very good departmental Library. The students are taken to various places or institutions for course-oriented field visit. For the better development of the students of PG class, the department organizes special classes. Experts from specific fields (included in syllabus from various Universities of Assam) are invited to deliver lectures in order to benefit the students. At present, the student intake in PG Class is 25 only. The Admission process starts in the month of July. Admission to PG class is done according to Gauhati University guidelines.



BACHELOR OF COMPUTER APPLICATION (SELF FINANCING)

The College offers Bachelor of Computer Application (BCA) in of regular mode under Gauhati University on Self Financing basis. The duration of courses is three years. The students qualifying H.S. in Science/Arts/Commerce are eligible for admission in the course. Students completing Diploma in SSE/IT from AICTE recognised institutes are also eligible. The admission process starts immediately after the declaration of H.S. final result.

Semester	No. of Papers	Marks	Total
I	5	500	3000
II	5	500	
III	5	500	
IV	5	500	
V	5	500	
VI	3 + Project	300 + 200	

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (SELF FINANCING)

Khagarijan College offers Post Graduate Diploma in Computer Application (PGDCA) under Gauhati University on Self Financing basis. Graduate any stream is eligible for admission in the course. The admission process starts immediately after the declaration of TDC final result. The duration of course is One Year.

Semester	No. of Papers	Marks	Total
I	5	500	900
II	3 + Project	300 + 100	

CAREER ORIENTED COURSE (FUNCTIONAL ENGLISH)

Khagarijan College has a Career Oriented Course in the form of Functional English. It is a six months Diploma Course. The course starts with the beginning of the academic session. After the completion of the course syllabus, the students have to appear in the examination and results are given according to their performance.

For further details please contact: Prof. Ashrafal Alom Choudhury (HOD, English), Contact No: 7002355568.

COMPUTER EDUCATION COURSE

The College regularly offers self financing course in PGDCA, DOA & DFA. Students desirous to take admission can contact the office after commencement of the academic session.



DISTANCE EDUCATION CENTRE

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY (KKHSOU)

The College has a Krishna Kanta Handiqui State Open University study centre. It offers both Major and Pass course programme in Assamese, Economics, Education, English, History, Journalism and Mass Communication, Mathematics, Philosophy, Political Science, Sanskrit and Sociology.

For detail: Contact Prof. Chow Kotong Lungking, Coordinator, KKHSOU, Ph. No. 9401589254

GAUHATI UNIVERSITY INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL)

Khagarijan College offers following course under Institute of Distance and Open Learning Centre, Gauhati University:

Regular B A course in Assamese, Economics, Education, English, History, Logic & Philosophy and Political Science.

Regular M A course in Assamese, Economics, Education, English, History, Logic & Philosophy and Political Science.

P G Diploma in Computer Science.

For further query please contact: **Dr. Swapan Jyoti Nath**, Coordinator, IDOL, Khagarijan College, Contact No: 9127229987/9706542857.

GAUHATI UNIVERSITY UNDER GRADUATE CHOICE BASED CREDIT SYSTEM (UG-CBCS)

AN OUTLINE OF UG-CBCS

The undergraduate degree (UG) programme in the Choice Based Credit System (CBCS) will have courses spread across six-semester of any undergraduate degree course. Two consecutive (one odd and one even) semesters will make up an academic year. An UG course shall be of Six Semesters covering three Calendar Years (Academic Sessions – June to May). The duration of the Odd Semesters (First, Third, and Fifth) shall be June - November, and that of Even Semesters (Second, Fourth and Sixth) shall be December - May.

THE NOTION OF CREDIT

A student needs to earn a required number of credits in order to successfully complete a degree. The credit is closely related to the number of stipulated classes a student has to complete. The following table indicates the number of credit a student can earn for each type of indicated classes.

Class	Duration	Credit
1 Theory Class	1 Hour	1
1 Tutorial Class	1 Hour	1
1 Practical Class	2 Hours	1

COURSE STRUCTURE OF UG-CBCS

The following table credits that a student need to take for a certain degree.

ABBREVIATIONS :

AEC: Ability Enhancement Paper

SEC: Skill Enhancement Paper

DSE: Discipline Specific Paper

GEN: Generic Elective Paper

XXX: Subject 1 (Core/Primary for Honours/Regular)

YYY: Subject 2

B.A./ B.COM HONOURS PROGRAMME TEMPLATE

Semester	Type	CORE	AEC	SEC	DSE	GEN
	Credit	14X6=84	2X4=8	2X4=8	4X6=24	4X6=24
I		XXX-HC-1016	ENG-AE-1014/ ASM-AE-1014			XXX-HG-1XX6
		XXX-HC-1026				
II		XXX-HC-2016	ENV-AE-2014			XXX-HG-2XX6
		XXX-HC-2026				
III		XXX-HC-3016		XXX-SE-3XX4		XXX-HG-3XX6
		XXX-HC-3026				
		XXX-HC-3036				
IV		XXX-HC-4016		XXX-SE-4XX4		XXX-HG-4XX6
		XXX-HC-4026				
		XXX-HC-4036				
V		XXX-HC-5016			XXX-HE-5XX6	
		XXX-HC-5026			XXX-HE-5YY6	
VI		XXX-HC-6016			XXX-HE-6XX6	
		XXX-HC-6026			XXX-HE-6YY6	

Source: GU UG-CBCS Summary Sheet.

KHAGARIJAN COLLEGE

B.A./B.COM REGULAR PROGRAMME TEMPLATE

Semester	Type	CORE	AEC	SEC	DSE	GEN
	Credit	14X6=84	2X4=8	2X4=8	4X6=24	2X6=12
I	ENG-CC-1016	ENG-AE-1014/ ASM-AE-1014				
	YYY-RC-1016					
	ZZZ-RC-1016					
II	ENG-CC-2016	ENV-AE-2014				
	YYY-RC-2016					
	ZZZ-RC-2016					
III	ASM/ALT-CC-3016			XXX-SE-3XX4		
	YYY-RC-3016					
	ZZZ-RC-3016					
IV	ASM/ALT-CC-4016			XXX-SE-4XX4		
	YYY-RC-4016					
	ZZZ-RC-4016					
V				XXX-SE-5XX4	YYY-RE-5XX6	XXX-RG-5XX6
					ZZZ-RE-5YY6	
VI				XXX-SE-6XX4	YYY-RE-6XX6	XXX-RG-6XX6
					ZZZ-RE-6XX6	

Source: GU UG-CBCS Summary Sheet.

ADMISSION PROCEDURE

ONLINE ADMISSION PROCESS

FOR ONLINE ADMISSION PROCESS THE STUDENTS HAVE TO GO THROUGH THE UNDERMENTIONED INSTRUCTIONS CAREFULLY

- Firstly all applicants need to visit the website khagarijancollege.co.in and click on the online admission button or click direct to the link www.khagarijancollege.co.in/online
- After that visit the online portal.
- Thereafter applicants need to click to Apply Online button where they need to click on New Enrollment link to do new registration (if not registered) .
- After filling up the registration form mention, applicants need to click again to the apply online button where they need to put user ID as phone and password mention on registration form.
- After login, the applicants need to pay the prospectus fees for generating application form on their login panel.
- After completion of the payment successfully you will get the application form.
- The entire application form will be divided into four sections viz., personal details, photo and signature, educational details, documentation.
- After filling up all the four sections carefully, you will get a preview of the input data for your confirmation to the final submission of the application form.
- After confirmation of the application form you can download the filled up form.

OFFLINE ADMISSION PROCESS

Degree Admission process for the new academic session will start immediately after the declaration of AHSEC result. Last date of submission of application form will be within 15 days of declaration of AHSEC result.

1. Admission will be strictly on the basis of merit and students from other board applicants will be standardized according to the AHSEC.
2. Candidates must take admission within the stipulated period after release of the merit list. Otherwise, their seats will be termed cancelled.
3. All Original Documents relevant to the admission procedure must be produced at the time of Admission.
4. Incomplete form or forms without documents will be rejected.

5. No forms will be accepted after the last date of submission under any circumstances.
6. Subject combination cannot be changed after admission.
7. The merit list for 'Reserved Category' will be prepared as per Government Rules.
8. Students claiming seats against Co-curricular category must submit a separate application on plain paper. Only State and National level certificates will be entertained.
9. In case the candidate who has studied the subject in 10+2 level in which he/she desires to take Major (only in case of those subjects which are allowed as per GU regulations), his/her eligibility will be considered on the basis of aggregate percentage.
10. A candidate will have to submit a duly attested photocopy of the mark sheet of the last qualifying examination and caste certificate/certificate of Differently Abled (whether applicable) at the time of admission. No other documents are required with the application form.
11. A candidate shall have to produce the following documents in ORIGINAL along with the Photo copies at the time of interview.
 - Original Admit Card of the HSLC Examination for age verification.
 - Original Marks Sheet of the last examination appeared.
 - Registration Card.
 - Caste Certificate (SC/ST/OBC) where necessary.
 - Pass Certificate from the Head Master/Principal of the institution last attended by the candidate.
 - Proficiency certificate regarding extra-curricular activities where necessary.
 - In case of students migrating from another University or Board, Migration Certificate has to be produced.
12. Students passing the qualifying examination earlier than the current year will have to submit a Gap Certificate from the Head of the institution last attended or OC of nearest Police Station or a Government Gazette Officer testifying to his/her activities during the interim period. A candidate having more than Three Years period of Gap will not be eligible for Admission.
13. TDC first year students who fail to get promotion to the next higher class may apply for fresh admission.

RULES AND REGULATIONS

COLLEGE UNIFORM

The College uniform is compulsory for all students. The uniform will be as follows-

FOR BOYS

Black pant (Formal only) and White Shirt with College Logo.

FOR GIRLS

A) Muga or Muga colour Mekhela, Chaddar with Deep Pink border and White Blouse.

B) White Salwar, White Kameez (Knee length) and Deep Pink Dupatta. Marron Sweater and Black Shoes/Sandal are common to both boys and girls.

IDENTITY CARD

Identity Card will be issued to every bonafide students which automatically continue up to the successive years. The identity cards are valid after the signature of the Principal. The students must keep their identity cards with them during the college hours and have to produce them on demand by the Principal or duly authorized representative of the Principal. If a student loses Identity card, a duplicate card will be issued after an application to the Principal.

EXAMINATION RULES

All examinations of the college will be conducted by the College Examination Committee. The students must appear in all the examinations conducted by the college during an academic year, otherwise they will not be allowed to sit in the Final Examination. The examination schedule is embodied in the Academic Calendar of the college.

TDC Semester students are to take admission in next promotional classes after appearing in their respective final examinations. A candidate will get 3 chances in each Part of TDC but in all parts will get 5 years only. (Ref: Regulation: 12, G.U.)

ATTENDANCE RULE

TDC SEMESTERS-I, II, III, IV, V & V)

A student shall not be eligible to sit for the end semester examination as a regular candidate if he/she does not attend a minimum of 75% lectures delivered in each subject separately or 6 credits per week /per paper (GU UG-CBCS Regulation). Students who fail to attend their classes at a stretch for a certain period of time on genuine, reasonable and acceptable ground such as serious disease or accident or related treatment involving themselves and member (s) of their family, death of near and dear ones, academic, sports and cultural activities approved by the college etc. must apply in writing to the Principal through the Head of the Department concerned for consideration of examination or the absence for the period, immediately after such absence. Application must be supported with testimonials/documents wherever necessary. Even for such cases the actual attendance must not fall short of 50%. Scholarship holders with less than 75% attendance will be deprived of the scholarship.

STUDENTS' CODE OF CONDUCT

- Students must come to the college invariably with prescribed uniform and identity cards. This rule is considered as minimum in maintaining discipline of the college.
- Ragging in any form, inside and outside the campus, is strictly prohibited by law. Any student found indulging in ragging will be dealt with as per the directives of Supreme Court/High Court.
- The college campus is a No Smoking/No Tobacco/ No Drugs/No Alcohol Zone. Students found violating these instructions will be dealt with as per rules of the college.
- Students should not damage the property of the institution. Cost of any damage will be recovered from the student.
- Students will not indulge in any anti-social activities or activities causing hindrance to the academic and administrative functioning of the college.
- Those found indulging in such activities will be punished and the authority will take disciplinary action against them.
- During teaching hours all areas around the classrooms will be observed as silent Zones. The authority will deal with students who create disturbance, as they deem right.

KHAGARIJAN COLLEGE

COLLEGE LIBRARY

Khagarijan College has a Central library with more than 15,548 books and a reading room of 60 students. It has all kinds of books, syllabus, and Reference books, Journals Newspapers, Magazines and Periodicals etc. The library remains open from 10 A.M. to 4 P.M. on all working days. Moreover, most of the departments of the college have an individual library called Departmental Library, which provides additional help to students and teachers in their academic pursuits.

LIBRARY RULES

- The Library card is not transferable.
- Each Student is allowed to borrow two books at a time.
- Books are issued to the students for a period of 15 days only.
- An overdue charge of Rs. 5/ only per day is levied if a book is kept beyond the due date.
- Borrowers must check the physical condition of the book before getting them.
- References, books marked restricted and bound volumes of periodicals and question papers are not issued.
- A fine of Rs. 20/- will be charged for reissue of library card.



HOSTEL FACILITY FOR GIRLS'

Khagarijan College has only one Girls' Hostel of its own in the college premises. The college hostel may be considered an integral part of the college. The students are required to maintain a healthy and congenial atmosphere in the Hostel. The internal management of the Hostel is looked after by the resident warden. A committee comprising of the Principal, Hostel Warden and two members from the Teaching Staff looks after the smooth functioning of the Hostel.

ELIGIBILITY FOR ADMISSION INTO THE HOSTEL

- Admission to the Hostel is granted only after the college Admission is finalized.
- Number of Hostel seats is limited and admission is made strictly on the basis of merit.
- Only outstation students are eligible for admission.
- Admission is finalized after a personal interview with the candidate's parents or local guardian.



COLLABORATION WITH OTHER INSTITUTION

The college has collaboration with ICT Academy, Tamilnadu, through which the students and teachers are able to learn a good number of courses free of cost.



NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme is a voluntary organization of college students under Ministry of Human Resource Development to inculcate social consciousness and a sense of responsibility, discipline and dignity of labour among the youth. The college unit of NSS is vibrant and actively engaged in various social welfare services. Students desirous of joining the NSS can contact the concerned Programme Officer after the commencement of classes.



THE COLLEGE ANNUAL MAGAZINE

The college regularly publishes its annual magazine named "Amritprabh." It provides an ample opportunity to the students to explore their creative and intellectual abilities. Besides that every department of the college publishes departmental wall magazines.

KHAGARIJAN COLLEGE

CAREER COUNSELLING CELL

The Career Counseling Cell provides career related information and organizes various programmes on career opportunities field.

KHAGARIJAN COLLEGE STUDENTS' ASSOCIATION

The Khagarijan College Students' Association is an elected body of the students. The students' representatives are entrusted with the job of looking after the welfare of the students. The college authority offers all kind of assistance and co-operation to the association so that they can execute the welfare scheme, meant for the students.

KHAGARIJAN COLLEGE RESEARCH FORUM

The Khagarijan College Research Forum, founded in 2013 encourages the faculty members in research activities. The forum regularly publishes a Half Yearly National Level research journal named "Pioneer."

GRIEVANCE REDRESS CELL

The College has a Grievance Redress Cell which addresses the grievances of the students.

ALUMNI ASSOCIATION

The College has an Alumni Association. It holds its meeting to interact with the alumni. The College appeals to all old students to join the Alumni Association and contact the office bearers to keep themselves in close touch with their alma mater.



GENERAL RULES FOR RESERVATION

Reservation of seats for different courses will be done as per the Government breakup given below.

- SC 7.5%
- ST (Hills) 5%
- ST (Plains) 10%
- OBC/MOBC 27%
- Physically Handicapped 2%
- Co-Curricular Activities 2%

FEES STRUCTURE OF TDC ARTS (B.A.)

Free as per Govt. of Assam order.

FEES STRUCTURE FOR POST GRADUATE IN ASSAMESE (M.A.)

Each Semester : Rs. 8,000.00

FEES STRUCTURE FOR TDC COMMERCE(B.COM)/ BCA/PGDCA

Class	Tution Fees	Laboratory Fees	Admission Fees	Total
TDC Commerce (Honours)				
Semester - I	840.00		4660.00	5500.00
Semester - II			3000.00	3000.00
TDC Commerce (Regular)				
Semester - I	720.00		4480.00	5200.00
Semester - II			3000.00	3000.00
BCA				
Semester - I			11500.00	11500.00
Semester - II			8000.00	8000.00
PGDCA				
Semester - I			7000.00	7000.00
Semester - II			6000.00	6000.00

FACULTY MEMBERS & NON-TEACHING STAFF

Principal: **Dr. Ramesh Nath**, M.Sc., B.Ed., Ph.D
(Mobile No: 9864403390/8838726781)

Vice-Principal: **Dr. Jonaram Nath**, M.A., Ph.D
(Mobile No: 9401442749)

TEACHING STAFF

DEPARTMENT OF ASSAMESE

- Dr. Jonaram Nath, M.A., Ph.D (HOD) (Mobile No: 9401442749)
- Dr. Swapan Jyoti Nath, M.A., M.Phil., Ph.D (Mobile No: 9127229987)
- Vacant

Guest Faculty

- Prof. Dharitri Das, M.A., B.Ed., NET
- Prof. Mayuri Deka, M.A., NET
- Prof. Nandita Goswami, M.A., JRF
- Prof. Seema Devi, M.A., NET

DEPARTMENT OF BENGALI

- Prof. Tapasi Saha, M.A. (Mobile No: 9435674123)

DEPARTMENT OF ECONOMICS

- Prof. Umme Salma, M.A., M.Phil, (HOD) (Mobile No: 7002031990)
- Vacant
- Vacant

Guest Faculty

- Prof. Arindam Medhi, M.A.
- Prof. Ritusmita Goutom, M.A.

DEPARTMENT OF EDUCATION

- Prof. Ajanta Bora Khargharia, M.A., M.Phil, (HOD) (Mobile No: 7002971929)
- Dr. Deepak Kumar Sarkar, M.A., M.Phil, Ph.D, (Mobile No: 9706542857)
- Prof. Chow Kotong Lungking, M.A., B.Ed. (Mobile No: 9401589254)
- Vacant

DEPARTMENT OF ENGLISH

- Prof. Ashraful Alam Choudhury, M.A., M.Phil (HOD) (Mobile No: 7002355568)
- Vacant

Guest Faculty

- Prof. Bediskiva Nath, M.A.
- Prof. Pushpanjali Nath, M.A.

DEPARTMENT OF HISTORY

- Prof Rayhanul Ahmed, M.A., M.Phil (HOD) (Mobile No: 9435842590)
- Dr. Rameswar Kurmi, M.A., B.Ed., Ph.D, (Mobile No: 9508464911)

Guest Faculty

- Prof. Romir Beypi, M.A.
- Prof. Bikosita Bora, M.A.

DEPARTMENT OF PHILOSOPHY

- Prof. Rupshree Devi, M.A.(Double), M.Phil, NET (HOD) (Mobile No: 8876487502)
- Vacant

DEPARTMENT OF POLITICAL SCIENCE

- Prof. Mainul Hoque Akanda, M.A., LLB, M.Phil (HOD) (Mobile No: 8876788016)
- Vacant

Guest Faculty

- Prof. Reba Kumar Das, M.A.
- Prof. Silu Das, M.A., B.Ed., NET, SLET

FACULTY OF COMMERCE STREAM

- Mr. Cheniram Baidya, M.Com., (Rtd. Prof., Nawgong College)
- Mr. Dhanesh Sharma, M.Com., PGDBM, NET, SLET (Ph. No. 8761830777)
- Mr. Kailash Porwell, M.Com., NET
- Mr. Nitin Khetawat, M.Com.

KHAGARIJAN COLLEGE

FACULTY OF BCA AND PGDCA

- Mr. Hirak Jyoti Saikia, M.Sc IT, BCA, (Ph. No. 8638115257)
- Mr. Fakrul Alom, ME in Computer Science
- Mr. Swagat Bora, M.Sc in Computer Science

NON-TEACHING STAFF

LIBRARY STAFF

- Sri Dipak Kr. Nath, MLISc, M.Phil, Librarian (Mobile No: 9613862547)
- Mrs Kanthamala Saikia, MLISc, B.Ed, Assistant Librarian (Mobile No: 6001469436)
- Ms Shibani Adhikari, Library Bearer

OFFICE STAFF

- Sri Digen Chandra Bora, B.Sc., Head Assistant (Mobile No: 9435352213)
- Sri Dilip Ghosh, B.A., Office Assistant (Mobile No: 94354956857)
- Sri Binod Saikia, B.Com, Office Assistant (Mobile No: 9435243465)
- Sri Rakesh Sarma, M.Com., Office Assistant (Mobile No: 8638207586)

OFFICE BEARER/GRADE IV EMPLOYEES

- Sri Ratneswar Saikia, Bearer (Mobile No: 9859438864)
- Sri Umesh Kumar Ram, Bearer (Mobile No: 9706179487)
- Sri Dudumoni Das, Bearer
- Sri Biswajit Dey, Bearer
- Sri Pradeep Hazarika, Gate Man
- Sri Prasanna Bora, Night Chowkidar



KHAGARIJAN COLLEGE

Estd: 1972
Nagaon, Assam

APPLICATION FORM FOR ADMISSION IN B.A/B.Com/BCA/PGDCA COURSE (SESSION- 2020-21)



Photo

PERSONAL DETAILS:

Applicant's Name.....

Phone No.....

Email-Id.....

DOB.....

Gender.....

Nationality.....

Category.....

Religion.....

Marital Status.....

Blood Group.....

Mother's Name.....

Father's Name.....

Father's Occupation

Mother's Occupation.....

Father's Phone No.....

Mother's Phone No.....

Guardian's Name.....

Guardian's Phone No.....

Present Address:

Permanent Address:

BANK DETAILS:

Account Number	Bank Name:	Branch	IFSC Code

EXTRA DETAILS:

Are you an applicant for extra curricular quota :

Are you an applicant for Differently Abled quota:

Are you an applicant for NCC quota :

State of Domicile:

EDUCATIONAL DETAILS:

Institution Last Attended	Year of Passing	Board/Council

MARKS OBTAINED IN LAST FINAL EXAMINATION:

Name of Subjects	Total Marks	Marks Obtained
	Grand Total	
	Percentage	

GROUP OF SUBJECTS THE APPLICANT WISHES TO OPT. :

Honours Subjects:

a) Honours:

1st Preference	2nd Preference	3rd Preference

b) Generic Elective:

c) Ability Enhancement Course:

Regular Subjects:

Compulsory Subject		General Elective Subject 1	
Ability Enhancement Course		General Elective Subject 2	

DOCUMENTS TO BE ATTACHED:

1. Last Exam Certificate
2. Marksheet
3. Caste Certificate
4. Income Certificate
5. Domicile Certificate
6. NCC/Extra Curricular Certificate
7. Cheque/Passbook Front Page

Date:

Signature of the Applicant

For online form fill up Log in: www.khagarijancollege.co.in/online/



**APPLICATION FOR LEAVE
KHAGARIJAN COLLEGE
NAGAON: 782003**

1. Name of the Applicant:.....

2. Post Held:.....

3. Name of the Department:.....

4. Types of Leave: CL/EL/CCL/DL/any other :.....

5. No. of Days for leave :

From.....to.....

6. Reasons for Leave:.....

7. No. of leaves already taken:.....

8. Signature of HOD:.....

Signature of the applicant

Principal
Khagarijan College

Remarks of the Principal